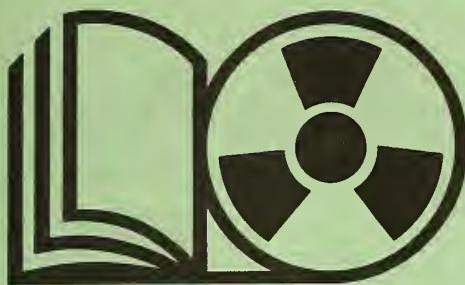


Historic, Archive Document

Do not assume content reflects current scientific knowledge, policies, or practices.



AGRICULTURAL LIBRARIES INFORMATION NOTES

OCLC at NAL

by

Jeanne M. Holmes

Deputy Director for Resource Development*

The Ohio College Library Center (OCLC), located in Columbus, Ohio, is a not-for-profit corporation founded in 1967 to increase availability of academic library resources in Ohio and to slow the rate of rise of library expenditures. The OCLC on-line system comprises six long-range designs: (1) On-line union catalog and shared cataloging; (2) serials control; (3) technical processing (acquisition control); (4) interlibrary loan communication; (5) remote catalog access and circulation control; and (6) retrieval by subject. The first of these, on-line union catalog and shared cataloging, is operational.

More than 1100 terminals in some 670 participating libraries throughout the nation are now linked to the OCLC data base of more than 2 million cataloging records.

A growing number of U.S. Government libraries, including NAL, are participating in OCLC through the Federal Library Committee (FLC). In 1973, FLC organized the Federal Libraries Experiment in Cooperative Cataloging (FLECC). By early 1976, more than 40 Federal libraries were accessing OCLC through either Tymnet or dedicated lease line. Actual and projected use has gone beyond the initial experiment in cooperative cataloging, and FLECC has been renamed the Federal Library and Information Network (FEDLINK). Member libraries share the administrative costs of FEDLINK. Their representatives meet as a users' group to exchange information on practices and procedures, to identify and discuss problems, to review planned OCLC subsystems, to provide continuing education and training locally in OCLC use, and to evaluate the system. The FEDLINK Coordinator, a member of the FLC staff, serves as the communication link between the group and OCLC.

All this — and much more — has been written about the center and the Federal Library Committee involvement. The purpose of this paper is to describe the highlights of NAL's experience with OCLC.

Since 1970, NAL had been producing catalog cards through its computerized CAaloging and INdexing (CAIN) system. Therefore, OCLC, initially primarily a card-producer, seemed to offer few benefits unless NAL cataloging records could be supplied on magnetic tape, rather than on catalog cards. OCLC agreed to provide NAL with tapes for conversion to CAIN, from which needed products, including cards, would be derived. This arrangement, though certainly worthwhile, was a pioneering effort. There was no previous experience upon which to base NAL's program.

Negotiations were completed in 1973 with FLC, and OCLC terminals and communication lines were then installed with what seemed to be disconcerting promptness. The physical presence of the terminals, two of

them by January 1974, generated an urge to put them to use. It was an urge not easily satisfied. There was the to-be-expected erratic performance of newly installed equipment. In addition, there were unexpected communication problems, apparently due to NAL's out-of-the-way location in Beltsville, Maryland. These circumstances, combined with very little lead time, created a situation which might be described as implementation by crisis.

EQUIPMENT

NAL accesses the Columbus-based data file through cathode-ray-tube (CRT) display devices manufactured by the Beehive Terminal Company, a Utah electronics equipment manufacturer. The CRT's were purchased through OCLC, the sole source of these "OCLC 100" terminals. The terminals were installed and are serviced by the manufacturer's local representative. They are connected to the OCLC system through leased telephone line between the Washington area and Columbus, Ohio.

As the system became more heavily used, a need developed in some applications for printed copy of the data displayed on the screen. For this purpose, NAL leases General Electric terminal printers. Most of the others recommended by OCLC are thermal-process printers which use a specially treated paper that is more difficult to write on and deteriorates quickly. For present applications, NAL users prefer impact printers which produce a higher quality copy on plain white paper. NAL has also had its printers linked so that the operator at any one of four terminals can produce hard copy as needed.

APPLICATIONS

NAL, Beltsville

The OCLC system is used for *pre-order searching* to determine whether NAL possesses domestic books published in 1974 or later. The system is also used to verify information prior to ordering. The number of searches performed for these purposes is about 175 a month, taking about 9 hours. Of those searched, approximately 80 percent of the titles are found in OCLC, and 20 percent of those titles have the NAL holdings

symbol.



OCLC terminals in the Analysis Division, NAL.

At first, in early 1974, OCLC was used only for searching. However, training began promptly in the use of the *cataloging* module. Initially, the system was used for modification of monographic records located in the OCLC data base.

In April 1974, NAL received from OCLC the first tape of modified monograph records. Attention focused on the complexities of converting from the OCLC/MARC format to the Library's internal CAIN format for processing. The learning experience intensified and continues to this day for all concerned — catalogers, terminal operators, and computer specialists.

Original cataloging for monographs was being input to OCLC by July 1974, and the system was being used for serials cataloging by October 1974. For technical and procedural reasons, some records continued to be entered direct to CAIN. Use of the two input systems was reduced to the absolute minimum in January 1975. For all practical purposes, from that date all initial cataloging input has been by means of OCLC. Updates and approval transactions are input to CAIN.

During the period, July 1975—June 1976, more than 1000 records were processed each month through OCLC. About 56 percent of these were "full" records, that is, original cataloging or Library of Congress cataloging from sources other than OCLC. The remaining 44 percent were records found in the OCLC data base which were accepted or modified for NAL use.

The records entered into OCLC are returned biweekly to NAL by mail on magnetic tape. The OCLC records are in MARC II communication format. They are converted to the CAIN format and added to the CAIN data base after review by the Cataloging Section. From the resultant CAIN tape, catalog cards are produced, as well as camera-ready copy for the commercially published monthly book catalog.

The use of OCLC tapes for cataloging production has created some problems. Changes which OCLC makes in tape format and content must be accommodated in the CAIN system, frequently without adequate documentation or advance notice. Also, the dual utilization of OCLC and CAIN places an added burden on Library staff because of the need for thorough knowledge of both systems. Both factors have caused serious delays in the production of catalog cards and the monthly catalog.

The *Serial Control Subsystem* of OCLC will provide an on-line inventory control of serial publications. As designed, the system will be divided into three components: (1) check-in, (2) claiming, and (3) binding control. The check-in component is expected to be completed during the summer of 1976, but no definite schedule has been established by OCLC for the implementation of the two remaining components.

NAL has begun a project to input preliminary records for use with the check-in component. Entries in the Priority File of high-demand journal titles in the Current Serial Record (CSR) were chosen as the first candidates for input. The entries were searched in OCLC, and the NAL holding symbol added to the records located. Of 1167 titles searched, 987 (approximately 80 percent) were located. These results are not considered representative of the entire NAL serial file because CSR contains entries for many titles not likely to be recorded in the OCLC data base.

Abbreviated check-in records are being created and stored in OCLC. As of the end of June, this work had progressed alphabetically through entries in the letter "J." These preliminary records

will be updated to create complete check-in records when the component is operational.

In the *lending* function, use of OCLC has greatly facilitated searching to identify newly cataloged publications held by NAL and to identify interlibrary borrowing locations. Because of the present content of the OCLC data base, it is used most for searching requests for monographs.

About one-third of the requests for monographs not located in the card catalog are searched in OCLC. Excluded are citations not expected to be included in OCLC, such as conference proceedings. Of 961 searches from March through June, 567 produced the desired results. No statistics have been kept of how many of these publications are owned by NAL but could not be located in the catalog because of delays in card production and filing.

Usefulness of the system would be enhanced if holding libraries' call numbers were included along with their symbols and if the symbols were displayed in some logical order.

Reference staff uses OCLC primarily for bibliographic information on a known publication. Other utilization is expected to be limited until the capability to retrieve by subject is provided.

Branch and Field Libraries

The D.C. Branch did not acquire a terminal until April 1976. Through June, 265 searches had been made. The desired record was located in 145 cases, a 54-percent success rate. About half the searches were for interlibrary borrowing, and the remainder for locating information about recent additions to NAL holdings. The latter application makes available information which is not otherwise immediately accessible to the Branch and would be even more valuable if the NAL call number were included with its holding symbol in OCLC.

Five Agricultural Research Service libraries are participating in OCLC, with initial funding provided by NAL. For one of these, NAL performs cataloging and book preparation. The others enter their own records in OCLC. All receive catalog cards from the

(Continued on page 5)

DIRECTOR'S COLUMN



Agricultural librarians, in common with other subject specialists, talk frequently about the lack of a suitable forum for sharing their interests. Several formal groups have been established, but the consensus is that each falls short of the ideal.

Perhaps best known is the Agricultural and Biological Sciences Section (ABSS) of the Association of College and Research Libraries (ACRL) of the American Library Association (ALA). This section is known primarily for its good conference programs, which often include an all-day tour to an area library or research installation.

Less well known, to U.S. librarians, is the International Association of Agricultural Librarians and Documentalists (IAALD). Founded in 1955, it serves to promote, nationally and internationally, agricultural library science and documentation, as well as professional interests of agricultural librarians and documentalists. The principal publication of IAALD is the *Quarterly Bulletin* which began in 1956.

A suggestion has been made that a national conference of working agricultural librarians be formed. Attempts have been made to develop an association of land-grant librarians. This fall NAL is planning a conference of working librarians at Colorado State. Details will come directly to you.

This gives us three options: (1) To build on the foundation of ABSS and develop a strong and viable section in ALA. (2) To develop a strong North American chapter of IAALD, or (3) to hold annual conferences of working agricultural librarians, providing an opportunity for direct exchange of information among specialists. This would not require the development of another formal association.

Probably our best chance for maximum attendance would be through ALA at the annual conferences,

although we often find ourselves off in a corner competing with some of the choice program offerings of the parent organization. IAALD has the glamor and the problems of international sharing of ideas, plus the congresses every five years (in Manila in 1980), but few U.S. librarians have the resources to make such a trip. We will discover this fall just how many libraries will support attendance of their agricultural librarians at a U.S. conference and whether we can do anything to break down the feeling of isolation from each other and from other agricultural specialists.

A first step, that we at NAL are attempting, is to compile a list of those U.S. librarians who have a special interest in agriculture. This publication (ALIN) is getting out to many librarians who have just discovered us. They tend to come from the community and junior colleges, many of which have strong agricultural programs. When our list is completed we will have some idea of the potential membership of an effective agricultural librarians organization.

The time for positive action is at hand! Your suggestions and comments on the utility of strengthening one of the existing structures or of establishing a new forum are highly valued. Express them at the Colorado State Conference, or, if you can not attend that conference, drop me a line. We are listening!

— Richard A. Farley

CURRICULUM DESIGN TEAM

Recently, the National Science Teachers Association and Energy Research Development Agency (ERDA) sent a Curriculum Design Team — Gloria A. Hill and John Day — to the National Agricultural Library to gather pertinent materials for their Energy Materials Project. In this regard, George Washington's published letters on agriculture located in NAL's Historical Collection, were found to be quite helpful. Ultimately, these materials will be used in a published form by students in the area of Secondary Social Studies.

BONSAI COLLECTION IS A BICENTENNIAL GIFT

Bonsai, a Selected Booklist; in commemoration of the dedication of the National Bonsai Collection at the National Arboretum on July 9, 1976.
Compiled and annotated by Jayne T. MacLean, Librarian, National Arboretum Branch, National Agricultural Library. 19 p. 1976. Requestors send self-addressed mailing label, without postage, to: Information Office, NAL, Beltsville, MD 20705.

Bonsai is one of the most popular words in the horticultural field today. The bonsai are tiny trees growing in their natural setting. Bonsai culture, which draws its inspiration from nature, is unique in that it offers gardeners the opportunity to express themselves artistically. Although it did not become widely known in the United States until the late 40's or 50's, Bonsai culture began in China more than a thousand years ago. It was first introduced into Japan in the late 14th century.



Now the U.S. Department of Agriculture's National Arboretum* has a Japanese garden and shelter to display the National Bonsai Collection—a group of 53 rare and priceless bonsai plants and 6 viewing stones. It was a gift from the Japanese people to the United States in honor of the American Bicentennial.

The garden and shelter actually represent only the first phase of a building plan designed with bonsai as the focal point. Other additions are also planned to include an entry walk, courtyard and reception court at the Arboretum. A viewing pavilion is also planned, with space for offices, workrooms, and classrooms.

Visitors—many in the Washington, D.C. area for the bicentennial—will have the opportunity to view the new plantings. A ceremonial gate and pathway leads to an impressive “sugi” forest of Cryptomeria (tall graceful conifers) with Japanese lanterns flanking the walkway. Rough-textured granite slabs and cobbles are interspersed throughout. Other plantings of Japanese red maple and black pine mark the point where the walkway emerges from the forest and bends toward the pond, which is filled with brilliantly colored Japanese kio or carp.

The oldest bonsai in the collection is a 350-year old Japanese white pine.

*415 acre federal arboretum is located at 24th and R Streets, N.E., Washington, D.C. and is open to the public seven days a week. Telephone number is 202-399-5400 for any additional information.



(Continued from page 3)

center, and NAL receives the records on magnetic tape.

The major use of the system is for cataloging and card production. The system is also used to some extent for interlibrary borrowing. One library has begun a reclassification effort, with two others considering such a step. Several are considering future use of the serial control module.

PROJECTIONS

Tentatively, NAL is planning to use the Acquisition Subsystem when operational. Also, the Library hopes to produce a union catalog utilizing data from the magnetic tapes of field libraries' bibliographic records. Longer range, but not being overlooked, is the possibility of discontinuing card production and relying on OCLC for catalog information. As additional subsystems of OCLC are developed, each will be considered for its applicability to NAL operations.

*Summarized from documentation collected and prepared by NAL staff members representing units of Resource Development and Library Services.

MILES CONRAD LECTURER ANNOUNCED

Dr. William O. Baker, President, Bell Laboratories, will present the Miles Conrad Memorial Lecture at the 1977 Annual Conference of the National Federation of Abstracting and Indexing Services. The conference will be held March 7-9, 1977, at Stouffers National Center Hotel, Crystal City, Arlington, Virginia.

Dr. Baker has long been active in scientific and technical information matters at a national level. He chaired the panel of the President's Science Advisory Committee that authored the landmark study "Improving the Availability of Scientific and Technical Information in the United States" (The Baker Report) in 1958. He also served as chairman of the Science Information Council of the National Science Foundation from 1959 through 1961 and was a member of the Weinberg Panel that produced the report "Science, Government, and Information" in 1963. He currently is a member of the Board of Regents of the National Library of Medicine, a director of Annual Reviews, Inc., a member of the National Commission on Libraries and Information

Science, and a participant in many other important national committees and commissions.

Dr. Baker's accomplishments as scientist and research executive have brought him many honors and awards, including the American Chemical Society's Priestley and Perkin Medals, the Honor Scroll of the American Institute of Chemists, and the Industrial Research Institute Medal.

The National Federation of Abstracting and Indexing Services (NFAIS) is a not-for-profit organization founded in 1958. Thirty-nine (39) Members and Affiliates of the Federation are U.S. and foreign not-for-profit organizations and U.S. government agencies involved in producing abstracting and indexing services, operating information centers, or conducting research in information science.

A descriptive brochure, list of members and a list of Federation publications are available without charge from the National Federation of Abstracting and Indexing Services, 3401 Market Street, Philadelphia, Pennsylvania 19104 — Telephone (215) 349-8495.

GRADUATE SCHOOL ARCHIVES TRANSFERRED TO NATIONAL AGRICULTURAL LIBRARY



Standing: Dr. Alan Fusonie, Terry Wells and Dr. John B. Holden. Seated: Dr. Richard A. Farley and Dr. Don Paarlberg

Dr. Don Paarlberg, Chairman of the General Administration Board, and Dr. Richard A. Farley, Director of the National Agricultural Library (NAL), signed an agreement transferring the archives of the Graduate School (GS) to NAL.

For three years, Terry Wells (GS), a trained librarian, has been organizing and classifying the information on a part-time basis.

Dr. Alan Fusonie, Historical and Preservation Programs Specialist, NAL has been advising us and will oversee the collection.

HISTORY OF OUR CHERRY TREES

The National Arboretum and the National Agricultural Library have cooperated in preparing a history of the famous Japanese cherry trees around the Tidal Basin in Washington, D.C.

Title of this historical publication is "Sakura of the National Capital, A Living Symbol of Friendship—The Japanese Flowering Cherry Trees."

The first official planting of a Japanese flowering cherry tree in the U.S. was by the President's wife, Mrs. William Howard Taft, on March 27, 1912. The Japanese had sent 2,000 of the trees to this country earlier, but they were diseased and had to be destroyed.

Japan then shipped 3,000 more trees as a gift, which were found to be free of disease. These were the ones planted around the Tidal Basin. It is estimated that about one-fourth of the trees in the original planting are still living. Quarantine laws prohibited importation of such trees soon after the original planting. Thus, replacement trees and those planted around the Washington Monument have been produced in nurseries in this country.

Authors of the cherry tree history, which is expected to be published by early fall, are Roland Jefferson of the National Arboretum staff and Alan Fusonie on the staff of the National Agricultural Library. They have selected 23 pictures of Mrs. Taft planting the original tree and other early events to illustrate the new book.

THE ASSOCIATES NAL, INC.

AWARDS

The Associates NAL, Inc. presented two awards at its annual meeting July 30, 1976. The Distinguished Service Award was given to Helen P. Alexander for notable performance by a National Agricultural Library employee, who has brought to her job initiative, imagination, and talent. The Citation of

Special Recognition was awarded to Wayne D. Rasmussen, Agricultural Historian, Economic Research Service, USDA for significant contributions to agricultural literature.

NEW OFFICERS FOR ASSOCIATES NAL, INC.

The Nominating Committee presented the slate of new officers for 1976-77, as follows:

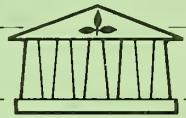
President:	Charles E. Kellogg
Vice President:	Robert Lederer
Treasurer:	C. S. Shaffner
Recording Secretary:	Donna J. Fusonie

The annual report of the Associates NAL, Inc. for August 1, 1975 - July 30, 1976, is available upon request from the Executive Secretary, Associates NAL, Inc. 10301 Baltimore Blvd., Beltsville, MD 20705

GRANT TO ASSOCIATES NAL, INC.

The Maryland Bicentennial Commission has awarded a grant to the Associates NAL, Inc. of \$500 towards the publication of the papers presented at the symposium "Heritage of Agriculture in Maryland 1776-1976." The Associates will raise matching funds. The papers will be published in the autumn issue of the quarterly journal *The Associates NAL Today*. ☺

AGRICOLA



As noted in last month's column, the NAL bibliographic data bases formerly known as CAIN have been renamed AGRICOLA. As the data base is no longer limited to internal information produced wholly by NAL, the acronym AGRICOLA (AGRICultural On-Line Access) will be used to designate this family of data bases effective July 1, 1976.

The "World of AGRICOLA" notes will now replace the "World of CAIN" regular feature

of this Newsletter. We continue to solicit your input. I would particularly like to hear from our AGRICOLA tape subscribers or those who use the services of our tape subscribers. A list of our current AGRICOLA tape subscribers is listed below. Send any information you have on your services to:

WORLD OF AGRICOLA
Ronald J. Walton, Chief
Computer Applications
National Agricultural Library
Beltsville, MD 20705

The intention of these AGRICOLA notes is to keep our users better informed and provide a forum for exchange of mutually beneficial information. Our intention is to describe some of your services through our column as well. So send in your comments for future columns.

AGRICOLA SALE TAPE SUBSCRIBERS

EMBRAPA
Departamento De Informacao E
Documentacao – DID
C. DID 131/76
Caixa Postal 1316
70.000 – Brasilia, D. F.
BRAZIL

Department of Agronomy and
Soil Science
College of Tropical Agriculture
University of Hawaii
Honolulu, Hawaii 96822

Consejo Nacional De
Ciencia Y
Technologia Dependencia.
Direccion de Informacion Y
Documentacion
Insurgentes Sur 1677
Mexico 20, D. F.

FOA 182
National Defense Research Institute
Fack
S-104 50 STOCKHOLM 80
SWEDEN

IWIS-TNO
Koningin Marialaan 21,
The Hague
NETHERLANDS

University of Georgia
Office of Computing Activities
Boyd Graduate Studies Building, Room 122 B
FPO no. X-699214-X
Athens, GA 30602

Head, Tape Services
Canada Institute for Scientific
and Technical Information
National Research Council
Ottawa, CANADA
F1A-OS2

SDC Search Service
2500 Colorado Avenue
Santa Monica, California 90406

CSIRO
Chief Librarian, CILES
314 Albert Street
East Melbourne
Victoria, Australia 3002

Librarian
Library of the Agricultural
University of Norway
1432 As – N.L.M., NORWAY

Center for Information Services
University Research Library
University of California
Los Angeles, California 90034

ORYX PRESS
3930 E. Camelback Road
Suite 206
Phoenix, Arizona 85018

Head, Computer Applications Department
Computer Sciences Division
Union Carbide Corp.
Nuclear Division
P.O. Box X
Oak Ridge, Tennessee 37830

Librarian
Hume Library IFAS
University of Florida
Gainesville, Florida 32611

Manager, Information Retrieval
Dept. 52-08, Bldg. 201
Lockheed Palo Alto Research Laboratory
3251 Hanover Street
Palo Alto, California 94304

Computer Center
108 Computer Science Building
Iowa State University
Ames, Iowa 50010 

BIBLIOGRAPHIES AND CHRONOLOGIES

The Economic Research Service's Office of Agriculture History has prepared a series of bibliographies about the participation of ethnic groups in agriculture in the U.S.

First of this series is "A List of References for the History of Black Americans in Agriculture, 1619-1974," 116 pages, written by Cecil Harvey and Joel Schor of the ERS staff, and published by the University of California's Agricultural Research Center at Davis.

Two other similar bibliographies have been prepared but not yet published. One is "A List of Reference for the History of Agriculture and the American Indian." The other, "A List of Agriculture and the Mexican-American."

Two chronologies also are being prepared by ERS Agriculture History. One is "Bicentennial Chronology of American Agriculture," which lists by dates major events in the development of U.S. agriculture. The other is a large flow chart showing the development of American Agriculture from 1776 to 1976. Both will be available in the fall.

NEW PUBLICATIONS OF NOTE



Agricultural/Biological Vocabulary. 1st ed. Washington, D.C. National Agricultural Library, U.S. Department of Agriculture, 1967. 3 v. Reprinted June 1976. Free. Request from Information Officer, National Agricultural Library, Beltsville, Md. 20705; enclose a self-addressed mailing label.

The Face of Rural America. 1976 Yearbook of Agriculture. Washington, D.C., U.S. Dept. of Agriculture, 1976. 288p. \$7.30 at government bookstores or by mailing a check or money order payable to the Superintendent of Documents and addressed to Superintendent of Documents, Government Printing Office, Washington, D.C. 20402.

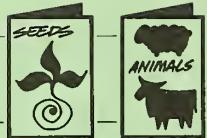
In addition, each member of Congress has a limited number of copies for free distribution to constituents.

Major Research in Upland Rice. 255p. Summarizes significant research conducted on upland rice by International Rice Research Institute and by national programs between 1962 and 1973. Available for \$2 via surface mail or \$5 via airmail from Office of Information Services, The International Rice Research Institute P.O. Box 933, Manila, Philippines.

The National Research Council in 1976--Current Issues and Studies. 244p. The first annual report on activities of the National Research Council. Available from Office of Information, National Academy of Sciences, 2101 Constitution Ave., N.W., Washington, D.C. 20418.

The Secret of Affluence. (Washington, D.C.) Office of Communication, U.S. Dept. of Agriculture (June 1976) 17p. Free. Request from Office of Communication, USDA, Washington, D.C. 20250.

NEW SERIALS RECEIVED AT NAL



Animal Feed Science and Technology.
Amsterdam, Elsevier. v. 1, no. 1, 1976. (SF95.A55)

ISR, Interdisciplinary Science Reviews.
London, Heyden. v. 1, no. 1, 1976. (Q225.13)

Linnean Society Symposium Series
London, The Society. no. 1, 1976. (QK658.A15)

Systematic Entomology
Oxford, Royal Entomological Society of London.
v. 1, no. 1, 1976.

1. A bibliography on spruce budworm, (*Choristoneura Fumiferana*) 1920 to date. U.S. Forest Service, Northeastern Forest Experiment Station, Upper Darby, PA. Clearance to compile granted June 24, 1976.

2. *Southern Land Economics Research Committee Publications.* Compiled by John E. Reynolds. Gainesville, Florida, Dept. of Food and Resource Economics, University of Florida, April 1976. 6 p. Published. Copies available from compiler.

3. *The United States Forest Service, A Historical Bibliography 1876-1972.* Compiled by Gerald Ogden, August 1976. Agricultural History Center, University of California, Davis 1976. 345p.

NEW BIBLIOGRAPHIES



Ruth Pyne
Reference Division, NAL

Agencies of the Department of Agriculture, including field installations, preparing bibliographies, clear them with the National Agricultural Library before work begins. Clearance is handled by the Chief, Reference Division. Information submitted includes title and/or subject, scope, dates to be covered, agency, compiler, date when work actually begins, and probable completion date. In this column we will bring to our readers' attention proposed bibliographic projects submitted for clearance within USDA and, where possible, indicate the status. In order to increase the usefulness of this column, our readers are invited and encouraged to submit information on bibliographic projects in preparation. This information should be submitted to Ruth Pyne, Reference Division, Room 300, National Agricultural Library, Beltsville, MD 20705.

The following projects have recently been submitted to NAL:

AGRICULTURE DATEBOOK



September 8-10: 28TH INTERNATIONAL CONFERENCE ON HANDLING PERISHABLE AGRICULTURAL COMMODITIES, Kellogg Center, Michigan State University, East Lansing, MI. Charles V. Klous, Jr., Chairman, HPAC Conference, Penn Central Transportation Co., 934 Six Penn Center Plaza, Philadelphia, PA 19104.

September 12-15: NATIONAL FOOD LOSS CONFERENCE, Rodeway Inn, Boise, ID. Dr. John O. Early, NFL Conference Co-chairman, Agricultural Economics Dept., University of Idaho, Moscow.

September 22-23: LABORATORY ANIMAL HOUSING SYMPOSIUM, NRC Institute of Laboratory Animal Resources, Washington, D.C.

National Research Council, 2101 Constitution Ave., N.W., Washington, D.C. 20418.

September 27–October 1: INTERNATIONAL FEDERATION FOR DOCUMENTATION (FID) WORLD CONGRESS, Mexico City. Reg. fee, \$55; \$20 for each accompanying prsn. Checks payable to FID-38 Congreso Mundial, Mexico, and sent to FID-38 Congreso Mundial, Apdo. Postal 70-544, Mexico 20, DF (524-5029).
B. Butler, Conf., Chmn., Butler Assoc., Box 2316, Stanford, CA 94305.

September 28–29: COMPUTER/MICROFILM INTERFACES SEMINAR, cond. by Dataflow Systems Inc., Washington, D.C. Spons., U.S.Civil Service Commis. Open to govt. employees of all types. Rev. of basic microfs., their produc., advantages and disadvantages of specific approaches; Computer-Output-Microfilm (COM) examined in depth. Regional Civil Service offices or A. Greigg, DSI, 7758 Wisconsin Ave., Bethesda, MD 20014 (301-654-9133).

September 28–October 1: SOCIETY OF AMERICAN ARCHIVISTS ANNUAL MTG., Statler-Hilton Hotel, Washington, D.C. Regis. packets avail. J. Gianatasio, SAA, Box 8198, U. Illinois/Circle Camp. L., Chicago 60680.

September 29–October 1: RESOURCE SHARING IN LIBRARIES, U. Pittsburgh/GSLIS, William Penn Hotel, Pittsburgh. Assist l. administrators in eval. current and anticipated future prog. in res. sharing as a basis for budget planning & decision making in such areas as staffing, collec. dvpt., monog. & ser. acquis., & partic. in consortia. J. Fetterman, UP, LIS Bldg., Pittsburgh 15260.

October 3–7: SOCIETY OF AMERICAN FORESTERS CONVENTION. New Orleans, Braniff Place Hotel. Contact: SAF 5400 Grosvenor Lane, Washington, D.C. 20014.

October 5–9: AMERICAN SOCIETY OF INFORMATION SCIENCES, 39th Annual Meeting, San Francisco Hilton, San Francisco, CA.

October 16: AGRICULTURAL HISTORY OF ONTARIO. 1st Annual Seminar. University of Guelph, Guelph, Ontario, Canada. For details contact: Office of Continuing Education, 824-4120, ext. 3956 or 3988.

October 17–22: INTERNATIONAL ASSOCIATION OF WATER POLLUTION RESEARCH. 8th Conference, Box 2609, G.P.O. Sidney 2001 Australia.

November 28–December 2: ENTOMOLOGICAL SOCIETY OF AMERICA, Sheraton Waikiki Hotel, Honolulu, HI. W. P. Murdoch. Contact: Exec. Secy., Entomological Society of America, 4603 Calvert Road, College Park, MD 20740.

January 25–27, 1977: SOUTHEASTERN BRANCH MEETING, ENTOMOLOGICAL SOCIETY OF AMERICA, Francis Marion Hotel, Charleston, S. C. Contact: S. G. Turnipseed, Sec.-Treas., Edisto Experiment Sta., Blackville, S.C. 29817.

February 14–18, 1977: SOCIETY FOR RANGE MANAGEMENT. Annual Meeting. Contact: Dr. M. M. Kothmann, Chairman, 1977 SRM Program Committee, Dept. of Range Science, Texas A & M University, College Station, Texas 77843.

March 7–9, 1977: NATIONAL FEDERATION OF ABSTRACTING AND INDEXING SERVICES ANNUAL CONFERENCE. Stouffers National Center Hotel, Crystal City, Arlington, Virginia.

April 17–22, 1977: SOUTHWESTERN BRANCH MEETING, ENTOMOLOGICAL SOCIETY OF AMERICA, Holiday Inn, Guadalajara, Mexico. Contact: R. L. Harris, Sec.-Treas., USDA, ARS, P.O. Drawer DG, College Station, TX 77840.

AGRICULTURAL LIBRARIES INFORMATION NOTES is published monthly by the U.S. Department of Agriculture, National Agricultural Library, Beltsville, MD 20705. Leila Moran, Editor.



SUPPLEMENT:

<u>APPOINTMENTS</u>	<u>Position</u>	<u>Section</u>	<u>Eff. Date</u>	<u>Grade</u>	
Deborah Price	Mail Clk.	OD	E.O.D.	7/4/76	GS-2
Luann Plummer	Summer Aid	Util.	E.O.D.	6/23/76	
Ruben Aragon (FTT)	Lib. Techncn.	Sel.	E.O.D.	6/20/76	GS-4

PROMOTIONS

Judith Ho	Lib. Techncn.	Maint.	7/18/76	GS-6
Irene Glennon	Librn.	Catalog	6/20/76	GS-9
Patricia Bussard	Lib. Aid	Proc.	8/1/76	GS-3

RETURN TO DUTY

Douglas Lawson	Lib. Techncn.	Proc.	8/2/76	GS-5
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NAME CHANGE

Mary Stuart-Mellom to Stuart-Taylor	Librn.	Catalog	7/18/76	GS-11
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SEPARATION-TRANSFER

Candice Tong	Clk. Dict. Mach.	OD Transcb.	8/14/76	GS-4
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TERMINATIONS

Kathleen McMahon	Tech. Info. Speclst.	Ref.	8/11/76	GS-7
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REDESCRIPTION OF DUTIES

Eleanor Robey	Lib. Techncn.	Util.	8/1/76	GS-5
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LWOP

Odell Campbell	Lib. Techncn.	Catalog	7/29/76	GS-4
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PERIPATETIC STAFF

Richard Farley attended a business luncheon, to discuss with the President of ISI, their coverage of the agricultural literature in detail, to try to rationalize their efforts to avoid any duplication and to make their products as useful as possible to the agricultural research community July 7-28, 1976, Philadelphia, Pennsylvania.

Celeste Huecker attended the FWP meeting in San Francisco, California, July 7-11, 1976.

Richard Farley, Leila Moran, Jeanne Holmes, Robert Butler, Mary Stuart-Taylor, Celeste Huecker, Wallace Olsen, and Kevin Keaney attended the ALA 95th Annual Conference July 17-23, 1976, Chicago, Illinois. The NAL exhibit for the Conference, was prepared and maintained by Leila Moran.

Leila Moran and Bill Thies attended a meeting for the preparation of the "1977 Federal Interagency Field Librarians Workshop," New Orleans, Louisiana, July 21-23, 1976.

Dean Gamble attended the meeting of the American Society of Animal Science and presented a paper on "Computers in Communication and Information Retrieval" August 15, 1976, College Station, Texas.

Visitors at NAL

July 30: Dr. H. M. Lucas, Associate Director of Libraries of the Agricultural University at Wageningen, Netherlands.

SICK LEAVE CONSERVATION URGED

[Editor's note: The following article, which appeared in the U.S. Civil Service Commission's *Federal News Clip Sheet*, is reprinted for the information of NAL employees.]

The average Government employee could not afford to buy sickness and accident insurance that would pay his or her full salary for a year and a half at, say, age 50.

But that is exactly what sick leave can offer if he or she conserves it for use in a real emergency. The legitimate use of sick leave-earned at the rate of 13 days a year, under the Annual and Sick Leave Act of 1951-is wise and is encouraged. If any employee is fortunate, however, and can save sick leave and permit it to accumulate, his benefits mount as follows:

10 years - 130 days or 1,040 hours
15 years - 195 days or 1,500 hours
20 years - 265 days or 2,080 hours
25 years - 325 days or 2,600 hours
30 years - 390 days or 3,120 hours

FILM DATES FOR SEPTEMBER*

Time: 1:00 p.m. - Repeated 2:00 p.m.
Place: Room 1400

September 7: HOW GOOD IS A GOOD GUY? B & W. 15 minutes.

Using three case studies, HOW GOOD IS A GOOD GUY? develops an awareness and understanding of supervisory skills.

September 14: THE MODERN MEANING OF EFFICIENCY. Color. 25 minutes.

In this introductory film Herzberg explains why it is no longer efficient to break down jobs into components so simple that "even a child could do it."

September 21: MAINTAINING EFFECTIVE DISCIPLINE. Color. 30 minutes.

If there's one job most supervisors dislike, it's the task of disciplining employees. And, while there's no easy way to go about disciplining subordinates, your supervisors will find the five action points described in this presentation of immediate--and lasting--value.

September 28: IMPROVING THREE WAY COMMUNICATION. Color. 30 minutes.

The supervisor gives an order. To him, it's clear enough. But what happens when it ISN'T clear to the person who's supposed to do the job? He makes a mistake that costs the organization time and money...he gets reprimanded...he becomes resentful. In this presentation, the speaker covers the reasons for communications breakdowns. What can you, as a supervisor, do to prevent these breakdowns? The speaker gives a unique five-part formula which has proved to be effective in numerous organizations, and describes in step-by-step detail the communications cycle from idea to action.

*There will be no other announcement for September film viewings.

THE PENNSYLVANIA STATE UNIVERSITY
DAIRY PRODUCTION
204 BORLAND LABORATORY
UNIVERSITY PARK, PENNSYLVANIA 16802

College of Agriculture
Department of Dairy and Animal Science

July 15, 1976

Dr. Richard A. Farley
Director
National Agriculture Library
Room 200
Beltsville, MD 20705

Dear Dr. Farley:

On behalf of the members of the Northeast Division American Dairy Science Association and the Northeast Section American Society of Animal Science, I want to express our most sincere appreciation and thanks to you and every member of your staff for helping to arrange and provide a most pleasant environment for our recent Joint Annual Meeting. The hospitality, program and facilities were most outstanding.

Enclosed are copies of two resolutions passed by unanimous vote of the members. Please post them at an appropriate location or circulate them so that everyone will be informed of our feelings of appreciation and thanks.

We are deeply indebted to each person for everything that was done and that was provided for us. This letter and the enclosed resolutions can express only a small portion of our sincerest feelings.

Thank you so very much.

Sincerely,

Paul R. Shellenberger
Paul R. Shellenberger
Secretary-Treasurer, Northeast
Division American Dairy
Science Association

OF AGRICULTURE
PA 75
NIA STATE UNIVERSITY
Enclosures 2

Copies made for Ex. Group, Moran, Justin



Resolutions:

Northeast Division of the American Dairy Science Association

and

Northeast Section of the American Society of Animal Science

Hospitality

Whereas the scientists and the support staff with assignments relating to animal and dairy science at the Beltsville Agricultural Research Center and their families have hosted the 1976 joint Regional Meeting of the Northeast Section of the American Society of Animal Science and the Northeast Division of the American Dairy Science Association; and

Whereas the accommodations, services, scientific programs and associated activities have been planned and conducted in a manner which have provided a feeling of welcome, comfort, and enjoyment for the participants and their families; and

Whereas the National Agricultural Library has made its facilities available for the conduct of this meeting in addition to conducting its regular assignments; therefore, be it

Resolved that the membership of the Northeast Section of the American Society of Animal Science and the Northeast Division of the American Dairy Science Association expresses thanks and appreciation to the scientists and support staff and their families, to the administration of the Beltsville Agricultural Research Center, and to the administration and staff of the National Agricultural Library for their contributions to the success of the meeting.

Program Quality

Whereas the Officers and Executive committees of the Northeast Section of the American Society of Animal Science and the Northeast Division of the American Dairy Science Association have planned, organized and conducted an outstanding scientific program for the 1976 annual meeting; and

Whereas the program has contributed significantly to the advancement of science in the region, and provided an excellent setting for communication among scientists and students in the region; therefore, be it

Resolved that the membership of the association(s) (Society) expresses their (its) commendation and appreciation to the officers and executive committee for this excellent program.

UNITED STATES DEPARTMENT OF AGRICULTURE
NATIONAL AGRICULTURAL LIBRARY
BELTSVILLE, MARYLAND 20705

EQUAL OPPORTUNITY ADVISORY COMMITTEE MINUTES
Meeting of June 15, 1976

REGULAR MEETING

The regular meeting was called to order by Robert Butler at 10:05.

PRESENT

Robert Butler, Helen Butler, Betty Daniel, Elizabeth Dolina, Bill Feidt, Christopher Harris, Joe Swab, Idalia Acosta, Celeste Huecker, Leslie Kulp, Mary-Stuart Mellom, Melody Snare, and Carl Younger.

MINUTES OF THE MAY MEETING

The minutes of the May 3 and May 18 meetings were approved.

APPROVAL OF THE AGENDA

The agenda was approved.

REPORT OF THE EEO COORDINATOR

The EEO Coordinator's report was passed over because of the absence of the Coordinator.

REPORT OF THE SPANISH SPEAKING COORDINATOR

Idalia Acosta gave the Spanish Speaking Program Coordinator's Report. Mrs. Acosta attended the IMAGE Convention at Dallas, Texas on May 26-29. IMAGE is an association for employment of Spanish Speaking persons in the Federal Government. The first day of the convention was devoted to workshops, while the remaining days concentrated on three topics. They were: Goals of Spanish Speaking Program Coordinators; Goals of SSP Coordinator's councils; and relation between SSP Coordinator's and unions. Despite the purpose of IMAGE, the convention was more strongly oriented to the role of women than to Spanish Speaking persons. Mrs. Acosta also attended the Washington Council of Spanish Speaking Coordinator's at the Civil Service Commission on June 10. The agenda was devoted primarily to the evaluation of workshops at the IMAGE Convention, planning for future meetings, and hearing a presentation on the Program of English Instruction for Latin Americans (PEICA) which has several local projects in operation.

REPORT OF THE FWP COORDINATOR

Celeste Huecker gave the Federal Women's Program Coordinator's report. At present planning for the Career Development Program to be presented at NAL on June 23 at 2:30 in room 1402 is nearly completed. The speaker will be Lloyd Stimson from USDA office of Personnel. There is a new letter supplementary to the Federal Personnel Manual Chapter on Affirmative Action Plans 713-35, Establishing a new format and new criteria. NAL's is due at the Office of Personal on August 1.

REPORT OF THE EEO COUNSELORS

The EEO Counselors report only one case which has been handled by Dr. Kulp.

OLD BUSINESS

Elizabeth Dolina of Indexing and Bill Feidt of Selection have been appointed as new members of the EEOAC. It was moved, seconded, and approved that the committee recommend to the director appointment of a replacement for Rosemary Bugher because of absence from three consecutive meetings. Mr. Butler discussed the status of the draft of the committee review of the Narrative Progress Report of NAL on EEO for July 1-December 31, 1975 and the NAL EEO Action Plan for FY 1975. Copies will be distributed for members consideration, and they will be discussed at the next meeting on July 13, at 10:00. Dr. Kulp moved and Helen Butler seconded that ex-officio members not hold offices and not vote, nor initiate or second motions. A consideration of position papers and discussion followed including the following: original purpose of giving ex-officio members full participation was to maximize the participation; the committee serves in an advisory capacity and conflicts between committee members representing personnel points of view and ex-officio members representing administrative points of view should probably be resolved by presenting both sides of controversial issues in recommendations to the director. An amendment to the motion to make an exception for the LEAC chairperson was not accepted. The previous question was moved and debate was cut off by voice vote. A voice vote was taken on Dr. Kulp's motion but was not definitive. On a show of hands, Dr. Kulp's motion failed: 3 affirmative; 7 negative. On the question of participation, Robert's Rules of Order prevails, and ex-officio members have full participation including the right to hold offices and vote on all questions. The committee discussed its role, including the following: many feel the committee is a waste of time; it is difficult to understand the mountains of paper; the committee should be trained or educate itself; most members are not aware of the contents of the Federal Personnel Manual; there are no guide lines for reviewing progress reports and action plans. Celeste Huecker moved and Joe Swab seconded that the EEOAC recommend to the director that all members of the EEOAC receive formal training in EEO, such as the ARS EEO Counselor's Workshop. The motion carried after a short discussion.

The meeting adjourned at 11:13 a.m.

Joe Swab
In absence of the secretary, EEOAC

UNITED STATES DEPARTMENT OF AGRICULTURE
NATIONAL AGRICULTURAL LIBRARY
BELTSVILLE, MARYLAND 20705

August 18, 1976

EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE MINUTES

Meeting of July 15, 1976

REGULAR MEETING

The regular meeting was called to order by Robert Butler at 10:07.

PRESENT

Idalia Acosta, Jennie Brogdon (alternate for Celeste Huecker), Helen Butler, Robert Butler, William Feidt, Christopher Harris, David Hoyt, Leslie Kulp, Ruth Pyne, Gerald Sophar and Joe Swab.

MINUTES OF THE MEETING

The minutes of the June 15th meeting reviewed and approved with a change on page 2; the word "unanimously" was taken out of the last sentence of the minutes of June 15th.

APPROVAL OF THE AGENDA

The agenda was approved.

REPORT OF THE EEO COORDINATOR

No report.

REPORT OF THE SPANISH SPEAKING COORDINATOR

No report.

REPORT OF THE FWP COORDINATOR

In Celeste Huecker's absence Jennie Brogdon reported on a Child Care Center and the Cooperative Education Program. A program was proposed for Womans week, 1976, that workshops be established relating directly to the USDA mission thereby earning credits for training.

REPORT OF THE EEO COUNSELORS

No report.

REPORT OF THE EEO CHAIRMAN

Mr. Butler announced that Mr. David Hoyt was appointed by Dr. Farley to fill the vacancy created by Rosemary Bugher resignation. Diana Claburn wishes to resign from the committee. A handout was distributed regarding F.P.M. (letter) 713-35 on changes in EEO, Opportunity Plan. Mr. Butler concluded his report and called for next order of business.

NEW BUSINESS

Mr. Butler suggested election by the committee to fill the positions of co-chairperson and secretary. Helen Butler and David Hoyt were nominated for co-chairperson. Helen Butler was elected by a vote of 7 to 1. It was suggested that a clerical person be chosen, not elected, for the office of Secretary. Mr. Hoyt offered to find a person for the committee.

Discussion and review followed of the Committee's Review of "Narrative Progress Report of the National Agricultural Library on Equal Employment Opportunity, July 1-December 31, 1975" and of "NAL Equal Employment Opportunity Action Plan for Fiscal Year 1976" the wording was changed in the section covering the EEO Action Plan, paragraph II. Recruitment Activities and in recommendation #9, to read that qualified candidates from minority groups will be submitted to the Civil Service Commission by a name request rather than that candidates would be put on the Register by a name request.

David Hoyt spoke of locating people with college degrees within NAL and developing them according to their potential. He suggested that care be taken to see that proper consideration be given this situation.

Mr. Sophar read a letter dated July 6, 1976, which Dr. Farley sent to the committee for action. It concerned the Woman's Action Task Force, Leadership Development Program. Dr. Farley asked for nominations from the committee for the workshop. The Committee suggested that it did not have sufficient time to locate a suitable nominee in a fair and equitable manner. This message was to be conveyed to Dr. Farley by Mr. Sophar.

The chairman adjourned the meeting.

RUTH PYNE